

Serial No.

Registration No.



**SCHOOL OF MANAGEMENT**  
**DWARAKA DOSS GOVERDHAN DOSS VAISHNAV COLLEGE**

(Autonomous)

**COLLEGE WITH POTENTIAL FOR EXCELLENCE**

Re-Accredited "A" Grade by NAAC (Linguistic Minority Institution)

Affiliated to University of Madras

"Gokul Bagh", 833, EVR Periyar Salai, Arumbakkam, Chennai-600106, Phone: 044-23635104

www.dgvaishnavcollege.edu.in, www.dgvcmba.com E-mail: admissiondgvcmba@gmail.com

**\*\*Please read  
the instructions  
before filling  
the form\*\***

**Application for MBA Admission 2018 - 2020**

Minority: Gujarathi:  Marwari:  Others:

1. Name of the Applicant: \_\_\_\_\_

2. Date of Birth:

3. Age:

4. Gender: M  F

5. Mother Tongue: \_\_\_\_\_ 6. Religion: \_\_\_\_\_

7. Nationality: \_\_\_\_\_ 8. Community: \_\_\_\_\_

9. Name of the Father Or Guardian: \_\_\_\_\_

10. Occupation: \_\_\_\_\_ 11. Annual Income: \_\_\_\_\_

12. Name of the Mother: \_\_\_\_\_

13. Address for Communication : Door No Old. \_\_\_\_\_ New No. \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Pin: \_\_\_\_\_ Student Cell: \_\_\_\_\_ Parent Cell: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail (Student) \_\_\_\_\_

Email (Parent) \_\_\_\_\_ 14. Physically Challenged? Yes  No

15. Indicate your Permanent Address and Communication Address are same: Yes  No   
(If No Please Indicate the permanent address on the backside of the form)

16. Ex-Service Person of Tamil Nadu Origin? Yes  No

17. UG Degree of Student \_\_\_\_\_

18. Name of the Institution last Studied: \_\_\_\_\_

Affix a passport size  
photograph duly  
attested by a  
Gazetted officer

**NOTE: UG Marks Percentage inclusive of Major and Allied Subjects only**

Class / Degrees Studies	Institution	Board / University	Total Marks	Percentage (%)
X				
XII				
I Year UG				
II Year UG				
III Year UG				
IV Year UG				
Other				

**19. Co-Curricular Activities:**

Activities	Name of Competitions Participated	No. of Prizes won
Inter Collegiate Level		
State Level		
National Level		
International Level		

**20. Work Experience:**

Employer	Designation	Responsibilities	Duration

**21. MAT / TANCET Details:**

**MAT :** Score  Date Taken/Applied:

**TANCET :** Score  Date Taken/Applied:

**22. AADHAAR No:**

Permanent Address : Door No Old. \_\_\_\_\_ New No \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Pin: \_\_\_\_\_ Student Cell: \_\_\_\_\_ Parent Cell: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail \_\_\_\_\_

## DECLARATION BY THE STUDENT

I declare that the particulars furnished above are true and correct

I submit that I abide by the Rules and Regulations of the college.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Parent / Guardian
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Signature of the Applicant
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### OFFICE USE ONLY

Certificate Verified by: \_\_\_\_\_

	Mark Sheet	Community	Transfer	Conduct	Special Category	PROV / Degree	Eligibility	MAT Score Card	TANCET Score Card
<b>Pending</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Verified</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature of the Staff who process the Application: \_\_\_\_\_

Signature of the Director  
with date

Signature of the Principal  
with date

Registration No. \_\_\_\_\_

Demand Draft No: 

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Bank Name: \_\_\_\_\_

D.D Date: 

D	D	M	M	Y	Y	Y	Y
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## INSTRUCTIONS for filling the application for the 2 year full – time MBA program

### Academic Year 2018 - 2020

#### Eligibility Conditions:

1. Candidates should possess an undergraduate degree (in any discipline) from a recognized university with a minimum of 60%.
2. Applicants must have a valid recent MAT score, from the tests conducted by All India Management Association (AIMA) (or) TANCET 2018.

#### Application Form:

1. The application form for the MBA program can be downloaded (in 8 1/4 X 11 1/2 inches (A4 size) white sheets only) from the website : [www.dgvaihsnavcollege.edu.in](http://www.dgvaihsnavcollege.edu.in), [www.dgvcmba.com](http://www.dgvcmba.com)
2. Duly filled in application with all supporting documents should be submitted from 6<sup>th</sup> April 2018 onwards at the office along with a demand draft **750/-(Rupees Seven Hundred and Fifty only)**, favoring “**D.G.Vaishnav Evening College**”, **Chennai**, either in person or post/courier. Address to: **School of Management, D.G.Vaishnav College, "Gokul Bagh", #833, Periyar E.V.R Salai, Arumbakkam, Chennai – 600 106**
3. Application form must be in the prescribed format only.
4. Application forms with errors, wrong entries; inadequate information etc will lead to disqualification.

#### Admission Process:

1. The admission committee will make preliminary evaluation of the application. Eligible candidates will be called for Group Discussion and final interview. Dates for group discussion and interview will be posted on the websites from time to time.
2. List of candidates selected under management quota will be displayed on our website and also posted on our notice board in the School of Management

#### ENCLOSURES:

*The following enclosures should be submitted along with duly filled application:*

1. Demand draft for **Rs.750/- (Rupees Seven Hundred and Fifty only)** favoring “**D.G.VAISHNAV EVENING COLLEGE, CHENNAI**”
2. Photocopy of school board examinations (10<sup>th</sup> & 12<sup>th</sup>) and UG mark sheet (all years) duly attested by a gazette officer. If the candidate is still awaiting results, he/she should produce the final year mark sheet before final admission.
3. Photocopy of score cards of **MAT / TANCET** tests or Hall ticket of the same.

**At the time of admission (provisional) the following certificates must be produced in original**

1. Degree/Provisional certificate of UG/PG.
2. Total consolidated mark list plus all individual mark sheet of UG degree.
3. Community certificate
4. Transfer certificate
5. Conduct certificate
6. MAT / TANCET recent score cards
7. Other university students must produce eligibility certificate from University of Madras
8. Health fitness certificate from Government authorized medical practitioners.
9. Sports/ Extracurricular /Co-curricular certificates if any.

#### GUIDELINES FOR FILLING THE APPLICATION

1. The name of the student should be written first and after leaving space surname/ Initial should be written (As in UG Hall ticket) **Eg: RAVI. B - JAGADISH MEHTA. K**
2. If the students are awaiting results / marks for final year the column is to left blank
3. While calculating total marks and average marks secured, language marks should not be included.

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For further details call : **044 - 23635104 / 01 - Extn - 115**, Mobile : **+91 - 89390 29287**,

or e-mail to: **admissiondgvcmba@gmail.com**